

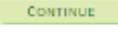
How to View Your Mid-term Progress Report

Your instructor may choose to enter a mid-term progress report for you. We have asked instructors to send an email to notify a student when a progress report has been posted.

Follow the instructions below to view the Progress Report tab in WISER. You may see one of the following codes:

Key:  SATisfactory  CAUTION  FAILing or Never Attended

Your advisor will also receive information concerning your progress report. You are encouraged to contact your instructor or advisor with any questions or concerns about the progress report.

Step	Action
1.	Log into WISER Student Self Service. In the main menu on the left, click on Self Service . Click on Student Center .
2.	Click on the Quick Links dropdown menu and select Grades .  Click on  . The View My Grades page will be displayed.
3.	If the term you wish to view is not displayed, click  , Select the term and click  .
4.	Click the Progress Report tab to view any entries by your instructors.  You will see one of the following codes, if your instructor has chosen to enter a mid-term report:  Be sure to note the date that the progress report was posted. If your status in the class changes, your instructor may enter an updated progress report. The information will be shared with your advisor. However, the reports will not appear on your transcript or degree audit or become part of your official academic status.