**FIRSTNAME LASTNAME**

City, State | (###) -###-#### | email@email.com | Link to Linkedin Profile

**INTRODUCTION**

If you choose, you can use this space to write a brief statement highlighting your key skills, experiences, and career goals. It serves as a snapshot of your professional profile, helping employers to quickly understand who you are and what you bring to the table. A well-crafted resume summary can set the tone for your application and make a strong first impression. A resume summary can help to grab attention quickly, showcase your value, set yourself apart, focus on the employer’s needs, and provide context. By summarizing your qualifications, you help employers see at a glance why you're a strong candidate for the job.

**EDUCATION**

**University of Massachusetts Boston, MA Graduation Month Year**

*Degree Name* | GPA: Include if 3.8 or above

Coursework – Highlight a list of courses you feel speaks to the professional direction you want to head in.

**(If Graduate Student) Undergraduate Degree Program Graduation Month Year**

*Bachelor of Art/Science, Major*| GPA: Include if 3.8 or above

**SKILLS SUMMARY**

* **Languages:** Python, R Studio, MySQL, Pandas, NumPy (Make these sections your own and specific to your career path! These are samples)
* **Tools & Platforms:** MS Excel, Bloomberg Terminal, Tableau, Power BI
* **Technical Skills:** Financial Analysis, Forecasting, Valuation, Reporting, Data Visualization, Business Drivers Diagnosis, and Budgeting

**PROFESSIONAL EXPERIENCE**

**Title: Company (City, State) Month Year – Month Year**

* Verb (Each bullet point should include the **C**ontext, **A**ction and **R**esult. We refer to this as “**CAR**”)
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**PROJECTS**

**Class Name: Project Title**

* Describe the entire background, purpose, scope, results, and findings of your project.
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**CERTIFICATIONS**

**Bloomberg Market Concept (SAMPLE)**

* Gained comprehensive knowledge of equities, fixed income, and currency markets, analyzing trends and economic indicators. Proficient in Bloomberg Terminal for data analysis, trading, and financial modeling, enabling informed investment decisions.

**Certificate Name**

* Description of the certification, how it has trained you and enhanced your knowledge of your career focus, etc.

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